

**NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH**  
**INDIAN COUNCIL OF MEDICAL RESEARCH**

Department of Health Research, Ministry of Health and Family Welfare, Government of India  
Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, N.H-7, B. B. Road,  
Kannamangala Post, Bengaluru-562 110 (India)

24-10-2018

**T E N D E R   N O T I F I C A T I O N**

Sealed tenders are invited from the public for disposal of condemned/ obsolete/ unserviceable items - UPS with batteries, copier machine of NCDIR, Bengaluru mentioned below on "AS IS WHERE IS BASIS"

Sl. No	Specifications	Quantity
1	KM 2550 Duplex Copier / Printer (M/C SRL No: 3015947) with trolley (Trolley for Kilburn copier)	1 No.
2	KM 1635 Digital Copier / Printer with Duplex & Network Server	1 No.
3	On-line 3 KVA UPS with 6 Nos of Batteries (SRL No: 20040302653 )	1 No.
		3 Nos.

The tender documents can be obtained from the office by paying a sum of Rs. 100/- (Rupees one hundred only) (Non-Refundable) as cost of tender documents in the form of **Demand Draft in favour of Director, NCDIR, payable at Bangalore** at National Centre for Disease Informatics and Research (ICMR), Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, N.H-7, B. B. Road, Kannamangala Post, Bengaluru-562 110 (India) on any working day from Monday to Friday between 10.00 AM and 5.00 P M from 24<sup>th</sup> October 2018 to 14<sup>th</sup> November 2018. Also it can be downloaded from the institute's website [www.ncdirindia.org](http://www.ncdirindia.org). However, the tender fee in the form of Demand Draft should have been purchased on or before the last date for sale of tender forms, which shall be appended to the tender document while submission.

DIRECTOR  
NCDIR, Bengaluru

**NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH**  
**INDIAN COUNCIL OF MEDICAL RESEARCH**

Department of Health Research, Ministry of Health and Family Welfare, Government of India  
Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, N.H-7, B. B. Road,  
Kannamangala Post, Bengaluru-562 110 (India)

No. NCRP/COU/205/2008 (Pt-II)

24-10-2018

**TENDER NOTICE FOR DISPOSAL OF UNSERVICEABLE ITEMS**

This institute intends to dispose unserviceable items like UPS with batteries and copier machine etc. through sealed tenders on “AS IS WHERE IS BASIS” as per details given in Annexure- I.

Tender forms can be obtained from our office by paying a sum of Rs. 100/- (Rupees one hundred only) (Non-refundable) as cost of the tender **document in the form of Demand Draft drawn in the favour of Director, NCDIR payable at Bengaluru.** The tender document and other details are also available on the website [www.ncdirindia.org](http://www.ncdirindia.org), which can be downloaded. However, the tender fee in the form of Demand Draft should have been purchased on or before the last date for sale of tender forms, which shall be appended to the filled form while submission.

Sale of Tender Document	24 <sup>th</sup> October 2018 to 14 <sup>th</sup> November 2018. Tender document can be collected from NCDIR office or downloaded from our website <a href="http://www.ncdirindia.org">www.ncdirindia.org</a>
Last Date for sale of tender forms	14 <sup>th</sup> November 2018 up to 5.00 PM
Last Date for submission of tender form	15 <sup>th</sup> November 2018 up to 5.00 PM
Date of Opening of tenders	16 <sup>th</sup> November 2018 up to 2.30 PM

The Director, Bengaluru reserves the right to accept or reject any or all the tenders without assigning any reason thereof. The decision of the above will be bound to all.

DIRECTOR  
NCDIR, Bengaluru

**TERMS AND CONDITIONS FOR DISPOSAL OF OLD CONDEMNED UNSERVICEABLE ITEMS**

1. Interested Parties may submit their highest prices for the purchase of obsolete and unserviceable UPS with batteries separately and copier machine separately by 5:00 PM on or before 15<sup>th</sup> November 2018 along with Earnest Money Deposit (EMD) of Rs. 2,000/- by Demand Draft drawn in favour of the Director, NCDIR, Bengaluru, super scribed as “TENDER FOR DISPOSAL OF CONDEMNED UNSERVICEABLE ITEMS”. The tender form fee and EMD amount is payable by means of Demand Draft in favour of Director, NCDIR, Bengaluru. **(Payment by Cheque/Cash shall not be accepted).**
2. NCDIR, Bengaluru will not be responsible for delayed / late tenders submitted / sent by post / Courier etc.
3. Tenders received after stipulated date/ time / late/ incomplete/ delayed and also without tender form fee and EMD amount will not be considered at all by this office.
4. Submission of tender: Only physical bids received by NCDIR, Bengaluru office will be considered for opening. Bids sent through fax or email will not be considered.
5. The disposal of condemned unserviceable items shall be strictly on “AS IS WHERE IS BASIS”. The condemned unserviceable item can be inspected physically between 10.00 AM and 5.00 PM on any working day between Monday and Friday from 24<sup>th</sup> October 2018 to 14<sup>th</sup> November 2018 at NCDIR, Bengaluru. The visitors / representatives of the firms / persons are requested to sign in the register after inspection of the items.
6. No complaint whatsoever will be entertained after the tender submitted before or after the items are lifted. No request for inspection after submission of tender will be accepted.
7. The successful bidder will be required to deposit the total bid amount by means of Demand Draft drawn in favour of Director, NCDIR, Bengaluru, (within three working days of award of contract).
8. If highest qualifying firm fails to accept the bid, the contract will be cancelled and the EMD deposited by such bidder will be forfeited. In such event, an opportunity shall be given to the next highest qualifying eligible tenderer (H-2). If such second highest bidder also does not prefer the sale offer and withdraws from the bidding, after having decided as the highest bidder, the EMD deposited by him/her will also be forfeited to the NCDIR and the proceeding initiated in this notice will be considered as final and unsuccessful.
9. EMD of the successful bidder(s) will be released only after realization of sale proceed amount. EMD of the bidders who fail to honour the bid in prescribed time limit shall stand forfeited. No representation in this regard shall be entertained by this office. EMD amount will not be adjusted in the Sale Amount. EMD of successful bidder(s)

shall be released only after successful completion of the sale process. EMD shall be refunded to the unsuccessful tenderers after finalization of Tender.

10. The successful bidder should submit documentary evidence in support of residential status (Ration card/ Voter Identity Card/ PAN, in case of individual and Registration Certificate in case of firms etc.), the items will be handed over by NCDIR office.
11. The sold items will be removed by the successful bidders within **48 hours of depositing the money at their own expenses**. No assistance/transportation will be provided by NCDIR office. Permission to take out the disposed items from the office premises on holidays, Saturdays and Sundays etc will not be given.
12. The rates should be quoted in figures as well as in words for all the items. Over writing or any corrections are not allowed.
13. EMD of the firms rescinding their offer, withdrawing or abrogating after submitting the bid shall stand forfeited. Decision of Director, NCDIR, Bengaluru shall be final in this regard.
14. The Director reserves the right to reject all or any tenders in whole or part without assigning any reason thereof at any time.
15. Disputes, if any, shall be subject to jurisdiction in the Court of Bengaluru only.
16. The highest bid once accepted is not transferable to anyone. In case the bidder is a company, the name of the company should be indicated as the bidder. In such cases, the person appearing for the company should have the authorization letter in a proper format issued from a competent authority of the company.
17. Tender should be signed by the authorized signatory only. Photocopy or unsigned tenders not signed by authorized signatory shall be rejected.
18. The firm/person shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
19. As per Government of India rules, the employees or their relatives working in the ICMR or ICMR institutes are not eligible for bidding.
20. The bidder is required to reveal his full name/ name of the authorized signatory of the firms/name of father, full postal address and mobile No.
21. The rates must be quoted as lump-sum basis. Rates quoted for partly items will not be accepted.
22. The rates for total items (**AS IS WHERE IS BASIS**) should be indicated and no separate rate for individual item should be quoted.
23. The bidder will be selected on the basis of the highest rates.

24. The materials will be allowed to be lifted between 10.00 AM and 4.00 PM on working days from Monday to Friday. No picking, choosing or sorting will be allowed in the premises for the disposal lots.
25. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
26. There will be ONE LOT of unserviceable items comprising UPS with batteries, copier machine etc. and will be disposed of as is where is basis and the tenderer whose offer is accepted will have to take them out of our premises.
27. Tenderers must submit their tender in the enclosed form only, duly signed, with name and address written in block letters. One copy of these terms and conditions duly signed on all the pages must be submitted along with completed tender form.
28. The bid not received in the prescribed format will be summarily rejected.
29. The term and condition of this tender document are the part of the contract document related with the execution of the contract.
30. The selection of successful bidder shall be made on the rate offered by the bidder keeping in view of the terms & conditions and specification laid under tender document.
31. Tenders should be delivered in sealed cover super scribed with the subject and tender number and addressed to the **Director, National Centre for Disease Informatics and Research (ICMR), Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, N.H-7, B. B. Road, Kannamangala Post, Bengaluru-562 110 (India)**

DIRECTOR  
NCDIR, Bengaluru

**ANNEXURE – II**

**NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH**  
*Indian Council of Medical Research, Bengaluru.*

**PRICE BID**

**PROFORMA FOR OFFERING RATES FOR DISPOSAL OF CONDEMNED UNSERVICEABLE  
ITEMS**

Amount Of Earnest Money	RS.  RUPEES
PARTICULARS OF DEMAND DRAFT	No:
	Date
	Bank
	Branch
Name Of The Firm / Individual	
Full Postal Address	
Telephone No.	
Fax No.	
E-Mail Address	
Ownership Details:	
Name of Director/Prop/Partner(S)	
Residential Address of Director/Prop/Partner(S)	
Cell Phone No.	
E-Mail Address	

\* (Address should be complete and supported with proof (self-attested copy of ration card, registration certificate, voters I. card). The bidder should always be available for receiving communications at the given address).

1. I/We submit my/our highest quotations for the condemned unserviceable scrap items offered for sale by the NCDIR, Bengaluru.

**LIST OF DISPOSAL OF CONDEMNED UNSERVICEABLE ITEMS**

Sl. No	Specifications	Quantity	Maximum Offer (Disposal Value) In Figures and Words
1	KM 2550 Duplex Copier / Printer (M/C SRL No: 3015947) with trolley (Trolley for Kilburn copier)	1 + 1 (trolley)	
2	KM 1635 Digital Copier / Printer with Duplex & Network Server	1 No.	
3	On-line 3 KVA UPS with 6 Nos of Batteries (SRL No: 20040302653 )	1 Set (1 UPS + 6 Batteries+ 1 stand)	

**Note:**

**i. The rates must be quoted as lump-sum basis OR LOT for the above Sl. No 1& 2 separately and Sl. no 3 separately. Rates quoted for partly item will not be accepted.**

1. I/We have very carefully read the terms and conditions of the offer, particularly, regarding Earnest Money Deposit and agree to abide by these in letter and spirit. The decision of the Director, NCDIR, Bengaluru on any dispute arising out of the offer shall be binding on me/us.
2. I/We agree to the forfeiture of the Earnest Money Deposit if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in the tender enquiry which would constitute and have force of a contract between me/us and the NCDIR, NCRP, Bangalore, if I/we am/are declared a successful bidder.
3. I/We hereby undertake that the items will be used for disposal part by part as scrap or other meaningful purposes only.
4. I/we agree to abide by the terms and conditions as stipulated in the Tender Notice of the National Centre for Disease Informatics and Research, National Cancer Registry Programme.

Place.....

Date.....

Signature.....

Name.....

Address:

(Seal of the office)